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OpenText™ Intelligent Forms Automation with LiquidOffice™

Efficiently collect information using eForms, automate customer-driven workflows and improve customer responsiveness.
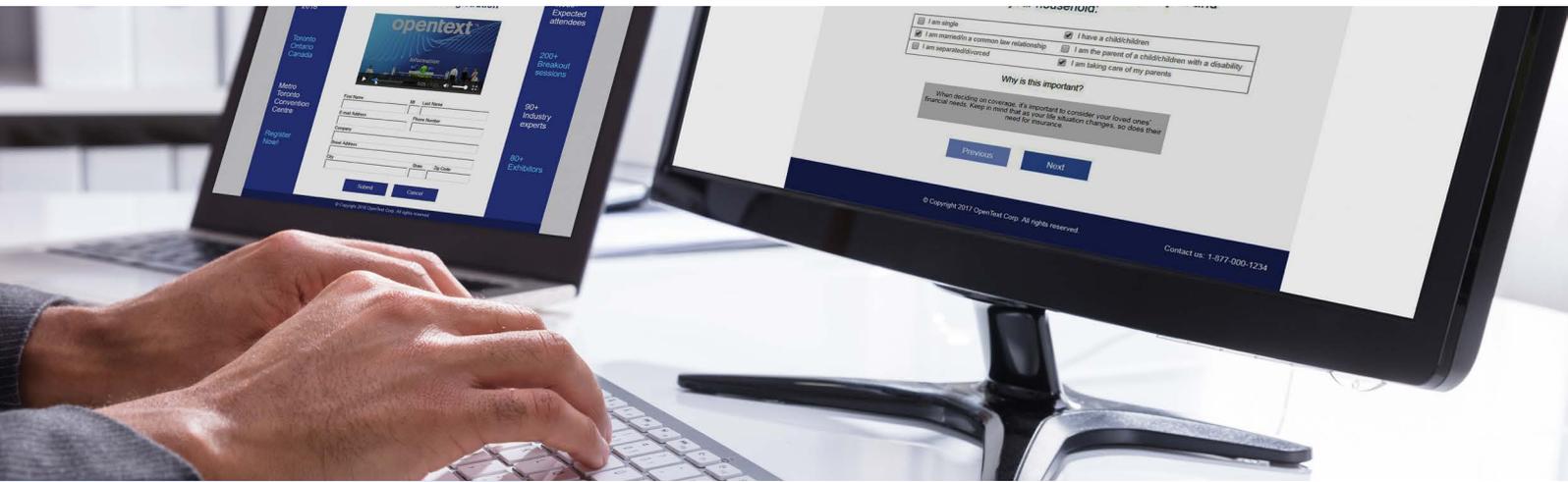
Automates information collection

Optimizes data collection and automates workflows

Simplifies creation and publishing of eForms

Speeds review, approval and delivery of products and services

Every day, customers and employees enter information on forms of one kind or another and no matter how they are created, distributed and captured—on paper, in electronic documents, by email, fax or using electronic forms—it is critical the information is processed accurately and in a timely manner.

Capturing and processing enterprise information is an essential part of any organization and being able to do this efficiently can improve an organization's bottom line and provide a competitive advantage. However, organizations still rely on manual, paper-based information gathering to capture, validate, review and route information to the people and systems using it.

OpenText Intelligent Forms Automation with LiquidOffice enables organizations to seamlessly automate the capture and processing of information using electronic forms to drive interaction with customers and employees, ensure information accuracy and route information immediately to its destination.

eForms enable collection and exchange of information

Digital transformation has fueled interest in solutions that focus on information capture, user interaction and forms-driven workflows, enabling faster creation of rich electronic forms by non-developers and simpler ways to route information captured by those forms without a lengthy cross enterprise development process.

Electronic forms enable collection and exchange of information that initiates and furthers customer-driven processes. With LiquidOffice, organizations can create a great first impression, providing customers with a rich, targeted electronic form, offering immediate

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feedback to information entered and ensuring that information is delivered immediately to its destination for efficient automated processing. Being able to manage customer interaction in the electronic world, helps organizations migrate customers to an online presence at an appropriate pace ensuring no customer is left behind, even where paper continues to be essential. LiquidOffice provides workers with all the information required to initiate, automate and make informed decisions on product and service requests.

Manage thousands of eForms each day

Intelligent Process Automation with LiquidOffice enables eForms creation, distribution and automated data collection that eliminates manual data entry, improves efficiency, controls costs and expedites products and services. Users can easily handle thousands of rich web eForms each day to capture information, provide online access to employees and customers, quickly route information for review and immediately update integrated systems.

LiquidOffice provides a web-based solution for creating and deploying electronic forms and automatically managing the corresponding routing, tracking and approval of workflow steps. eForms allow users to quickly put their forms online and present them to internal and external users. LiquidOffice enables the rapid deployment of eForms through an intuitive point-and-click Form Designer, making it easy to create forms and add intelligence to existing forms. Integration with Enterprise Content Management solutions and other systems provides an archive repository for completed forms and the ability to integrate information between systems and processes.

Streamline use of electronic forms

Powered by intuitive drag-and-drop interfaces, LiquidOffice accelerates the design and execution of structured workflow steps for unique business requirements and regulatory compliance needs. No programming expertise is required. Designers can view and manipulate workflow steps as they are created and simulate execution offline. With LiquidOffice, users can adjust workflow eForms automatically and dynamically to improve business flow performance.

Integrated workflow solutions

LiquidOffice is integrated with OpenText™ TeleForm™ to enable end-to-end document capture, data collection and workflow solutions. With OpenText™ Exstream and OpenText™ TeamSite™, LiquidOffice automates customer experience solutions. With the many other integrated OpenText Enterprise Information Management solutions, including OpenText™ ApplicationXtender and OpenText™ Content Server, LiquidOffice enables customers to automate virtually any line of business workflows.

| Feature	Description
Form designer	Design web, HTML, CSS, Mobile and PDF forms with WYSIWYG drag and drop, wizard-driven tools, model workflow steps and control the flow of data and documents between employees and customers
Systems integration	Integrate with other systems for information exchange, including Exstream, TeamSite, Content Server and OpenText™ Directory Services and automate export to DMS, RMS, XML and database
Intuitive data collection	Collect and validate accurate information securely over the web and control the routing of forms, information and documents collected between employees and systems
Reporting and analytics	Monitor and analyze activities, remove bottlenecks and improve control

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Intelligent forms automation

Accelerate digital transformation	Effective information collection	Effective information routing	Enhance customer experience

Accelerate digital transformation

Insurance
Banking
Wealth management
Services
Healthcare
Government
Education

Collect → Validate → Review & update

Enhance customer experience

Employee forms
Account onboarding
Claims processing
Underwriting
Surveys
Applications
Patient information

LiquidOffice

- Electronic forms (PDF & web)
- Routing & forms workflow automation

Integrated solutions   CEM ECM CCM WCM DAM   OTDS Content Server RightFax MediaBin AX iManage HPE

Intelligent Forms Automation is a comprehensive enterprise-level software suite
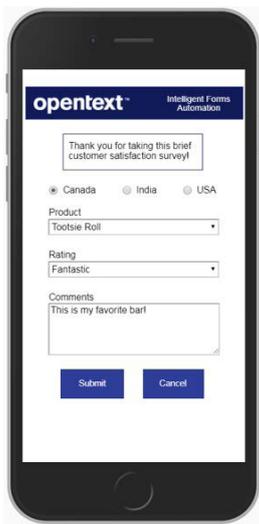
Mobile forms
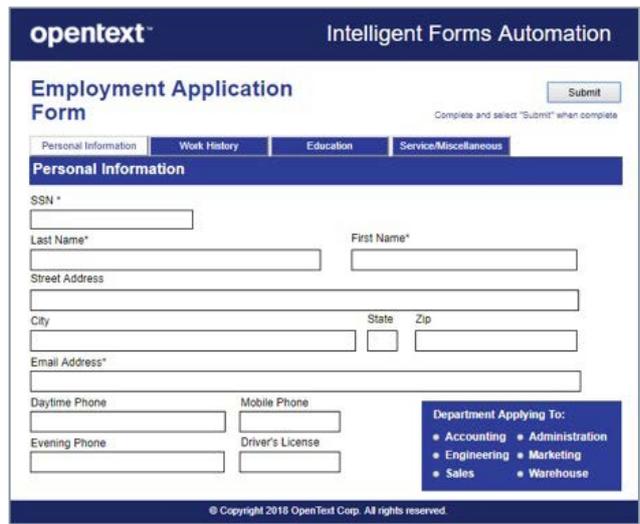
Tabbed forms
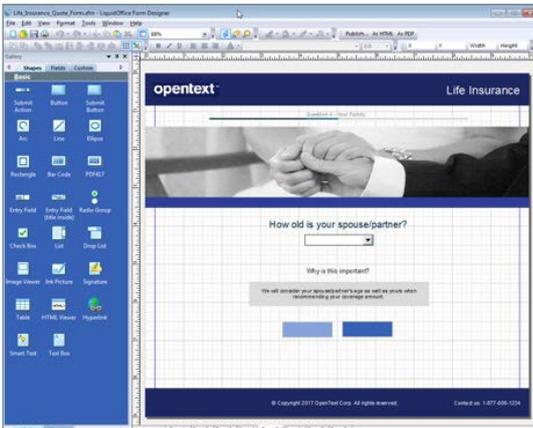
Forms Designer
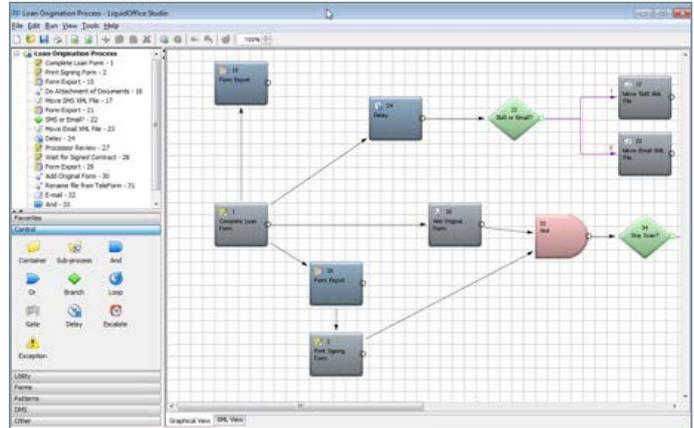


Form workflow designer
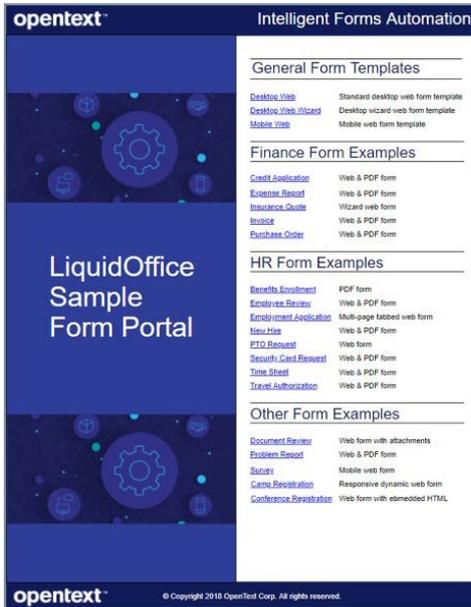
Website form portal
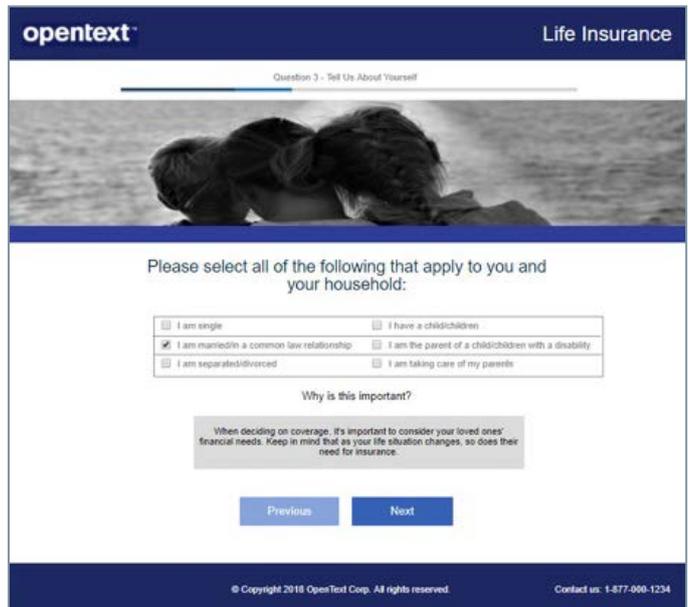
Wizard forms

⊟ Learn more

"OpenText LiquidOffice allows our company to operate with the speed and agility we need to provide superior service to our clients. We can gather all the necessary forms for the client with the click of a button. We are very pleased with the product's performance, scalability and security."

Scott Hanson
Operations Strategic Support Director
Baird

⊟ Read the full Success story

"From both productivity and time-saving perspectives, any healthcare organization looking to invest in an anesthesia information system would be foolish not to use a solution like Innovian Anesthesia E-Forms, powered by OpenText LiquidOffice. It just doesn't make sense for them not to use this type of technology."

David Truncer
Senior Marketing Manager
Draeger Inc.

⊟ Read the full Success story

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